

**DUQUESNE BOARD OF ALDERMEN
AUGUST 11, 2025 – REGULAR MEETING MINUTES**

Call to Order: The regular meeting for the Duquesne Board of Aldermen was called to order at 6:00 PM by Mayor Bill Sherman.

Roll Call: Answer roll call was Aldermen Jane Baine, Myra Gonzalez, Chris Ellsworth and Mayor Bill Sherman. Absent: Becca White. Also present were City Attorney Mike Talley, city clerk and 8 guests.

Pledge of Allegiance and Invocation: The Pledge of Allegiance to the United States of America was led by Mayor Bill Sherman followed by invocation prayer given by Mayor Bill Sherman.

Agenda: Motion made by Jane, seconded by Myra, to approve agenda. Yea: Baine, Gonzalez, Ellsworth. Nay: none. Motion carried.

Approve Minutes: July 21 Regular Meeting: Motion made by Chris, seconded by Myra, to approve minutes. Yea: Baine, Gonzalez, Ellsworth. Nay: none. Motion carried.

Financial Report: Report received and filed for audit.

Bill Summary: Outstanding bills for General Funds: \$6,405.01, ARPA \$2,050.00, Memorial Park: \$3,748.52 and Street: \$85.33. Motion made by Chris, seconded by Myra, to accept Bill Summary and pay outstanding bills. Yea: Baine, Gonzalez, Ellsworth. Nay: none. Motion carried.

Court Report: Report received and filed for audit.

Police Report: Report on department status was presented and received.

Bill 25-09 Financial Disclosure and Conflicts of Interest: Motion made by Jane, seconded by Myra, to place 25-09 on first reading by title only. Ordinance required by state every two years.

Motion made by Jane, seconded by Myra, to accept the first reading of Bill 25-09 by title only and move to second and final reading of 25-09 by title only.

Motion made by Jane, seconded by Myra, to accept the second and final reading by title only of 25-09 and assign it Ordinance 551. Yea: Baine, Gonzalez, Ellsworth. Nay: none. Motion carried.

Business License: Motion made by Jane, seconded by Chris, to approve license applications and renewals. Yea: Baine, Gonzalez, Ellsworth. Nay: none. Motion carried.

Old Business: Storage Container: City attorney viewed storage container as ancillary structure. City Hall and park were both currently zoned R-1. After some discussion, Board instructed Mike to draft ordinance to establish new zoning for city facilities.

Stephens Boulevard Drainage Project: ATS Contractors had not submitted invoice or installed riprap for erosion prevention.

Aldermen Interaction: Jane was concerned with advertisement signs in ditches. Mayor said he had previously asked for sign ordinance. Council instructed city attorney to draft ordinance.

Public Comments: Rick Gamboa, 4005 E 20th Street, asked if TEC has submitted bid on sound system. He also asked about status of administrative assistant and ask if Board had considered use of temporary service or combining job with open code enforcement position. He gave Board members copies of complaint form but did not file one with City Clerk for the record.

Amanda Kanakis, 313 Morgan Court, reported traffic jams and vehicles parked on street in her area because of two gyms in residential area.

Kerry Devine, 314 Morgan Court, said she thought some applications were not completed properly and some projects were underway without necessary paperwork.

New Business: Change Order 1 for Park Fence Project: Change Order added concrete pads for benches and trash cans, plus changes for fence layout. Motion made by Jane, seconded by Myra, to accept change order and adjust project total amount to \$33,300. Yea: Baine, Gonzalez, Ellsworth. Nay: none. Motion carried.

Update of Commissions & Committees: Next P&Z meeting was scheduled for September 4.

Other Business Deemed Necessary: Rough draft of FY26 Budget was handed out. Mayor asked for closing date for splashpad. No motion or vote was taken, but Council decided after Labor Day, September 2.

Schedule Next Meeting: Council Meeting scheduled for September 8 at 6 PM.

As there was no further business, motion made by Jane, seconded by Myra, to adjourn. Yea: Baine, Gonzalez, Ellsworth. Nay: none. Motion carried. Meeting adjourned at 7:03 PM.