

**DUQUESNE MEMORIAL PARK COMMITTEE  
SEPTEMBER 22, 2025, MEETING MINUTES**

**CALL TO ORDER**

The regular meeting for the Duquesne City Park Committee was called to order at 5:41pm by Rick Gamboa.

**ROLL CALL**

In Attendance: Rick Gamboa, Caleb Lewis, Jessica Hilton (arrived around 5:50pm) and Becca White. Also in attendance were Mayor Bill Sherman and Oliva Spencer.

**AGENDA**

Mayor Sherman emphasized the need to focus on grant-related projects. Motion made to approve agenda by Becca White, seconded by Caleb Lewis. Voting in favor were R. Gamboa, B. White, and C. Lewis. Nays: None. Motion carried.

**MINUTES**

Motion made to approve minutes from July 24, 2025, by Becca, seconded by Caleb. Voting in favor were R. Gamboa, B. White, and C. Lewis. Nays: None. Motion carried.

**OLD BUSINESS**

**RESTROOM UPDATE**

RE Smith Construction Company sent three proposals to reduce costs for the bathroom. The first proposal removes the mechanical room completely. The second proposal reduces the square footage of the mechanical room and bathroom. The third proposal reduces the square footage of the mechanical room and bathroom while adding a wood-framed lean-to storage area. Rick asked for clarification on "Voluntary Stainless-Steel Fixture Deduct" and the proposed "HVAC and Ventilation System" on the proposed cost reduction sheet. Becca asked Olivia if she could contact RE Smith for clarification on the issues previously mentioned. Motion made to recommend the second proposal to the Board of Aldermen by Jessica Hilton, seconded by Becca White. Voting in favor were R. Gamboa, B. White, C. Lewis, and J. Hilton. Nays: None. Motion carried.

**MEMORIAL BELL TOWER**

Rick will contact Wayne Stevenson regarding the drawing of a design for the bell tower.

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**PICKLE BALL COURT**

The slab is 30ft x 60ft. Pickle ball courts are 20ft x 44ft. Becca would like an estimated budget for the pickle ball court. Motion made to recommend budget of \$10,000 to the Board of Aldermen by Becca White, seconded by Jessica Hilton. Voting in favor were R. Gamboa, B. White, J. Hilton, and C. Lewis. Nays: None. Motion carried.

**GRAVEL PARKING LOT and PARKING LOT SIGNS**

Must meet ADA requirements and only require one ADA parking spot. Rick requested that we have more "Park Parking" and "Splash Pad" signs with an arrow directing people to the gravel parking lot.

**PARK BENCH/TRASHCAN INSTALLATION DATE**

Park benches and trashcans will be installed on October 11th from 9:00am-12:00pm.

**POLLINATOR GARDEN**

Motion made to recommend \$1,000 to the Board of Aldermen to cover expenses for the pollinator garden by Becca White, seconded by Jessica Hilton. Voting in favor were R. Gamboa, B. White, J. Hilton, and C. Lewis. Nays: None. Motion carried. Rick contacted the new owners of Pinewood Nursery in order to replace the dead tree, but the company will not replace it for free.

**NEW BUSINESS**

No new business.

**OTHER BUSINESS DEEMED NECESSARY**

The Mayor stated that a group of vandals threw rocks at the old school sign and may have tried to tear the sign down.

**SCHEDULE NEXT MEETING DATE AND TIME**

The next meeting is scheduled for October 16th at 5:30pm.

Motion to adjourn the meeting at 6:53pm by Becca White, seconded by Jessica Hilton. Voting in favor were R. Gamboa, B. White, J. Hilton, and C. Lewis. Nays: None. Motion carried.