

**DUQUESNE MEMORIAL PARK COMMITTEE
NOVEMBER 21, 2025 – FINAL MEETING MINUTES**

Call to order: 5:30pm by Gamboa

Roll Call: Lewis, White-Excused, Gamboa, Hilton, also present, Mayor Sherman.

Approve Agenda: Hilton/Lewis, 3-0

Approve Prior Meeting Minutes: Hilton/Lewis, 3-0

Old Business:

- . Pickle ball court will be put off until the grant items are completed. Mayor Sherman questioned the size of the slab (99'x60') and so it will have to be re measured.
- . Nelson has not given a parking lot price yet. Mayor will also ask advice from engineer he is to meet with.
- . Parking lot signs are almost complete. Mayor is working on this.
- . School sign update. Jessica is waiting for measurement to be provided by White to proceed.
- . Pollinator garden. Mayor has tilled ground and planted half of the seeds and will plant the other half in December during a rain event.

New Business:

- . Wayne Stephenson bell tower proposal. It was decided after discussion that the committee will recommend to the BofA that we accept the Stephenson proposal with a ceiling of \$30,650 and a projected cost of \$15,750. This would include all engineering necessary, complete bid process, Preliminary plans and details. Final Design construction and bid documents, Bidding and construction administration, and construction Observation.

Public comments: None

Other business deemed necessary:

- . Lewis noted that Jessica Hilton's name is misspelled on the city website.
- . Gamboa presented the "park grant check register & draws" list that was presented at the BofA meeting. He noted that the Pickle Ball court is incorrectly reported as \$1,000 and it should be \$10,000. It was unclear as to the total of the city's share of the grant. The mayor said he would seek further clarification. There is a grant "Notice of Award" dated 8.7.2024 that shows the city's share at a minimum of \$227,875 but the mayor thought the BofA had revised the city's commitment to \$240,000. He will check for a more current grant award total and see what the last commitment was in the BofA meeting minutes.
- . A pre-construction meeting will be held Monday at 1:30pm.

Next Meeting date: January 8th, 5:30pm

Adjourned: 6:05 pm, Lewis/Hilton 3-0

Submitted by: Rick Gamboa