

**DUQUESNE BOARD OF ALDERMEN  
AUGUST 10, 2020 MEETING MINUTES**

**CALL TO ORDER** The regular meeting for the Duquesne Board of Aldermen was called to order at 6:30 p.m. by Mayor Gary Heilbrun.

**ROLL CALL** Answering Roll Call were Aldermen Jane Baine, Becca White, Adam Hogan, Chris Ellsworth and Mayor Gary Heilbrun. Also in attendance was City Attorney Mike Talley and 7 Guests.

**PLEDGE OF ALLEGIANCE** to the United States of America was led by Mayor Gary Heilbrun.

**INVOCATION** was read by City Clerk Melody Cundiff.

**AGENDA** Motion made by Jane Baine, seconded by Becca White to approve the amended agenda to add Esther Elliott Property under old business and Adam Hogan Resignation Letter under new business. Voting in favor were Baine, White, Hogan and Ellsworth. Nays: None. Motion carried.

**MIKE ATKINSON – ROAD MAINTENANCE AGREEMENT:** Mike Atkinson with Allgeier Martin spoke to the Board about the Road Maintenance Agreement. Mr. Atkinson introduced Jesun Castro, an intern who assisted with the presentation preparation. Mr. Atkinson discussed the four different ways of sealing the roads and how they rate the roads for repairs. He explained that their approach is with preventative maintenance so that the pavement does not have to be replaced. He addressed the three options outlined in the agreement that ranks the pavement on the streets addressing the worst ones first. He suggested getting the bids out this winter so that maintenance could begin Spring on 2021. He did let the Board know that changes to the plan can be made at any time. Mr. Atkinson pointed out that the plans listed can be mixed and matched with what the City wants. Mayor Gary Heilbrun stated he felt that plan 3 seemed to be the most feasible financially. Mike Atkinson stated that we could use that plan with some changes as a guideline to get the bids. Alderman Chris Ellsworth stated that he thinks the 5 year plan seems to work the best.

Motion made by Chris Ellsworth, seconded by Jane Baine to move ahead with the 5 year plan for bidding year 1 of the 5 year plan. Voting in favor were Baine, White, Hogan and Ellsworth. Nays: None. Motion carried.

**MINUTES** Motion made by Adam Hogan, seconded by Chris Ellsworth to approve the amended July 13, 2020 regular meeting minutes as stated. Voting in favor were Baine, White, Hogan and Ellsworth. Nays: None. Motion carried.

**FINANCIAL REPORT** Approved and filed for Audit

**BILL SUMMARY** Motion made by Chris Ellsworth, seconded by Adam Hogan to approve payment of the bills as presented. Voting in favor were Baine, White, Hogan and Ellsworth. Nays: None. Motion carried.

**COURT REPORT:** June Court Report was presented. Board approved report and filed for audit.

**POLICE DEPARTMENT MONTHLY REPORT** Police Chief Kitch spoke to the Board. Mayor Gary Heilbrun made the appointment to hire Kade Wheeler to the Duquesne Police Department with a beginning salary of \$15.85 per hour starting August 25<sup>th</sup> and a raise to \$16.00 per hour after 90 days. Motion made by Chris Ellsworth, seconded by Adam Hogan to approve the Mayors' appointment of Kade Wheeler being hired to the Duquesne Police Department with a start date of August 25<sup>th</sup>. Voting in favor were Baine, White, Hogan and Ellsworth. Nays: None. Motion carried.

Chief Tommy Kitch recommended a new jail stool/sink combination to replace the old one in the Police Department which requires no new plumbing to be done. Motion made by Chris Ellsworth, seconded by Becca White to allow the Police Department to spend up to \$3,500 for a new stool/sink combination for the Police Department bathroom. Voting in favor were Baine, White, Hogan and Ellsworth. Nays: None. Motion carried.

The City Attorney brought it to the attention of the Board that the \$3,500 was above the approved spending limit. Motion made by Jane Baine, seconded by Chris Ellsworth to state that the \$3,500 is an emergency purchase. Voting in favor were Baine, White, Hogan and Ellsworth. Nays: None. Motion carried.

A bid period was set up for the old Dodge Charger. Alderman Chris Ellsworth stated the bid period would start August 13<sup>th</sup> and end August 28<sup>th</sup>. It was suggested that the car be parked in the front parking lot with a sign on it as well as having notices placed on the door, Facebook and website.

**BILL 20-25: Financial Disclosure/Conflicts of Interest:**

Motion made by Jane Baine, seconded by Becca White, to place Bill 20-25 on first reading by title only.

Motion made by Jane Baine, seconded by Becca White to place Bill 20-25 on second reading by title only.

Motion made by Jane Baine, seconded by Becca White, to accept the second and final reading of Bill 20-25 and assign Ordinance #437. Voting in favor were Baine, White, Ellsworth and Hogan. Nays: None. Motion carried.

**NEW BUSINESS LICENSES:** Motion made by Jane Baine, seconded by Chris Ellsworth to approve the new business licenses as presented. Voting in favor were Baine, White, Hogan and Ellsworth. Nays: None. Motion carried.

**BUSINESS LICENSE RENEWALS** Motion made by Adam Hogan, seconded by Jane Baine to approve the Rest Easy Lawn Care license and decline the Stepping Stones license due to zoning issues. Voting in favor were Baine, White, Hogan and Ellsworth. Nays: None. Motion carried.

**OLD BUSINESS:**

**ESTHER ELLIOTT PROPERTY:** A Quit Claim Deed was drafted which became moot when Mrs. Elliott passed away. Ray Brown has stated he wants the property. The City needs to decline the original Quit Claim Deed which is easier and accept the current deed and then deed it over to Ray Brown. The City will then need an ordinance accepting the new Quit Claim Deed. Alderman Chris Ellsworth stated that he thinks it is beneficial for the city to do it this way.

**UPDATE OF CITY MATTERS** None

**UPDATED BUILDING CODE MANUALS:** Mayor Gary Heilbrun stated that the new manuals have been received and that we officially have them available for viewing on display for 90 days starting August 10, 2020. We need to publish this information on the City Facebook and Website pages.

**STATE OF EMERGENCY:** It was asked of the Board if we need to continue our State of Emergency and match it with other municipalities. Alderman Becca White stated that she felt there was no need to extend

it. Alderman Chris Ellsworth stated that Joplin cancelled theirs back at the end of July. All Aldermen agreed to let the City's State of Emergency expire.

**ALDERMAN INTERACTION** Alderman Chris Ellsworth informed the Board that Protein Solutions has been cited for the smell. They have received new equipment that should make the smell stop.

**PUBLIC COMMENTS:** Rick Gemboa spoke to the Board on behalf of the Park Committee. The committee wants a sign put up in the lot. Alderman Chris Ellsworth suggested to Mr. Gamboa that he get some bids to present to the Board at the next meeting on wood panel signs.

**UPDATE OF COMMISSIONS AND COMMITTEES** Alderman Chris Ellsworth told the Board that the P & Z Commission met and the majority of discussion was over the lot split and lot consolidation for land located at Bud's Bait Shop. Alderman Chris Ellsworth also announced that the next P & Z meeting will be September 10<sup>th</sup> at 6:30pm.

Alderman Becca White announced that the PD Activities Committee will have a meeting on August 19, 2020 at 11:30am at City Hall.

**MML CONFERENCE:** Mayor Gary Heilbrun told the Board that if anyone was interested in going they needed to let the City Clerk or himself know so that they could get registered.

**ADAM HOGAN RESIGNATION LETTER:** The letter was presented to the Board. Motion made by Chris Ellsworth, seconded by Becca White to accept the resignation letter from Adam Hogan effective September 1, 2020. Voting in favor were Baine, White, and Ellsworth. Nays: None. Motion carried. It was announced that we would need to have a Special Meeting to appoint a replacement for Adam Hogan's position.

**OTHER BUSINESS DEEMED NECESSARY** Mayor Gary Heilbrun told the Board that he had received a call from the Joplin School District to give the old Duquesne School sign to Joplin for the building at 15<sup>th</sup> and Connecticut. Alderman Chris Ellsworth stated that he wants the city to keep the sign for the future park.

Mayor Gary Heilbrun explained to the Board that the Webb City Sentinel will be no longer printing papers after the first of the year so that we need to locate a new publication source. City Attorney Mike Talley will be checking on the state statute for these requirements.

It was brought up to the Board that the Recycling Event has been rescheduled for October 10, 2020 from 9am to 11am here at City Hall. The event will not be accepting paper, only electronics this time around.

Alderman Chris Ellsworth commented that school will be starting up on August 24, 2020.

There was no further business, a motion was made by Chris Ellsworth, seconded by Jane Baine to adjourn the meeting. Voting in favor was Baine, White, Hogan and Ellsworth. Nays: None. Motion carried. Meeting adjourned at 8:40 p.m.