

Board of Aldermen opened Special Session at 5:30 PM on Thursday, September 29, 2016. Mayor Lisa Daugherty called meeting to order.

Roll Call: Present were Aldermen Gary Heilbrun, Barbara Welch, Chris Ellsworth and Mayor Lisa Daugherty. Absent: Roger Bone. David Weaver and 4 guests were present.

Agenda: Mayor Lisa Daugherty stated agenda needed to be amended to rearrange the order of the Bills to be discussed. The new order would be 16-38, 16-37, 16-35, 16-39 and 16-36. Motion made by Barbara Welch, seconded by Chris Ellsworth, to approve agenda as amended. Ayes: Aldermen Heilbrun, Welch, Ellsworth. Nays: none. Motion carried.

Bill 16-38 Establishing Salaries for City Employees: Motion made by Barbara Welch, seconded by Chris Ellsworth, to place Bill 16-38 on first reading, by title only. Ayes: Aldermen Heilbrun, Welch, Ellsworth. Nays: none. Motion carried.

Bill 16-38 was read by title only. Mayor Daugherty requested we amend exhibit "A" to add the Assistant to the Board of Aldermen. Motion made by Chris Ellsworth, seconded by Barbara Welch, to accept first reading of Bill 16-38 by title only amending exhibit "A" and move to second and final reading of Bill 16-38 by title only. Ayes: Aldermen Heilbrun, Welch, Ellsworth. Nays: none. Motion carried.

Bill 16-38 was read second and final time by title only. Motion made by Barbara Welch, seconded by Chris Ellsworth, to accept second and final reading of Bill 16-38 by title only and assign Ordinance 310. Ayes: Aldermen Heilbrun, Welch, Ellsworth. Nays: none. Motion carried.

Bill 16-37 Adopting the Fiscal Year 2017 Budget: Motion made by Barbara Welch, seconded by Gary Heilbrun, to place Bill 16-37 on first reading, by title only. Ayes: Aldermen Heilbrun, Welch, Ellsworth. Nays: none. Motion carried.

Bill 16-37 was read by title only. Mayor Daugherty stated she proposed a 3% raise across the board. It was just a suggestion, she didn't know if the council wanted to go with an average. Mayor Daugherty questioned the proposed raise for City Clerk Brandi Miller. Barbara Welch stated that she was hired at a lower rate and promised a raise within 60-90 days. Motion made by Barbara Welch, seconded by Gary Heilbrun, to accept first reading of Bill 16-37 by title only and move to second and final reading of Bill 16-37 by title only. Ayes: Aldermen Heilbrun, Welch, Ellsworth. Nays: none. Motion carried.

Bill 16-37 was read second and final time by title only. Motion made by Barbara Welch, seconded by Gary Heilbrun, to accept second and final reading of Bill 16-37 by title only and assign Ordinance 311. Ayes: Aldermen Heilbrun, Welch, Ellsworth. Nays: none. Motion carried.

Bill 16-35 Approving Amendment 1 to CDBG Housing Agreement and Original Agreement: Motion made by Barbara Welch, seconded by Gary Heilbrun, to place Bill 16-35 on first reading, by title only. Ayes: Aldermen Heilbrun, Welch, Ellsworth. Nays: none. Motion carried.

Bill 16-35 was read by title only. David Weaver explained this allows a total of 12 houses on the 2nd housing project. Motion made by Barbara Welch, seconded by Gary Heilbrun, to accept first

reading of Bill 16-35 by title only and move to second and final reading of Bill 16-35 by title only. Ayes: Aldermen Heilbrun, Welch, Ellsworth. Nays: none. Motion carried.

Bill 16-35 was read second and final time by title only. Motion made by Barbara Welch, seconded by Gary Heilbrun, to accept second and final reading of Bill 16-35 by title only and assign Ordinance 312. Ayes: Aldermen Heilbrun, Welch, Ellsworth. Nays: none. Motion carried.

Bill 16-39 Amending the 2016 Fiscal Year Budget: Motion made by Barbara Welch, seconded by Gary Heilbrun, to place Bill 16-39 on first reading, by title only. Ayes: Aldermen Heilbrun, Welch, Ellsworth. Nays: none. Motion carried.

Bill 16-39 was read by title only. There was a question about Exhibit "A", City Clerk Brandi Miller explained she took information for the amended budget provided by David Weaver to complete. Mayor Daugherty asked for page 2-3 of the budget to be added to the Ordinance. Motion made by Barbara Welch, seconded by Gary Heilbrun, to accept first reading of Bill 16-39 by title only and move to second and final reading of Bill 16-39 by title only. Ayes: Aldermen Heilbrun, Welch, Ellsworth. Nays: none. Motion carried.

Bill 16-39 was read second and final time by title only. Motion made by Barbara Welch, seconded by Gary Heilbrun, to accept second and final reading of Bill 16-39 by title only and assign Ordinance 313. Ayes: Aldermen Heilbrun, Welch, Ellsworth. Nays: none. Motion carried.

Bill 16-36 Appointing City Officers to serve the ensuing year: Motion made by Barbara Welch, seconded by Chris Ellsworth, to place Bill 16-36 on first reading, by title only. Ayes: Aldermen Heilbrun, Welch, Ellsworth. Nays: none. Motion carried.

Bill 16-36 was read by title only. Mayor Daugherty stated she added the Public Works Director because when she was reading about the MS4, it made mention of the position. Brandi Miller mentioned that city employee Cris Gurubel is the Public Works Director according to his business card. Gary Heilbrun stated he thinks it should read Sewer Superintendent instead. Chris Ellsworth read the definition of Public Works. Barbara Welch stated the position would default to the Mayor if not appointed. Mayor Daugherty stated we will remove the Public Works Director position from the Ordinance. She is not adding the sewer superintendent at this time. Chris Ellsworth stated he thought it was a required office by statute. Mayor Daugherty requested something in writing. Motion made by Barbara Welch, seconded by Gary Heilbrun, to accept amended first reading of Bill 16-36 by title only as and move to second and final reading of Bill 16-36 by title only. Ayes: Aldermen Heilbrun, Welch, Ellsworth. Nays: none. Motion carried.

Bill 16-36 was read second and final time by title only. Motion made by Chris Ellsworth, seconded by Gary Heilbrun, to accept second and final reading of Bill 16-36 by title only and assign Ordinance 314. Ayes: Aldermen Heilbrun, Welch, Ellsworth. Nays: none. Motion carried.

Outsourcing Payroll: Brandi Miller stated that there were some issues that came up after the board voted to move forward with Intuit. She provided information about our new payroll bids. Motion made by Roger Bone, seconded by Barbara Welch to choose Paychex for outsourcing payroll. Ayes: Aldermen Heilbrun, Welch, Ellsworth. Nays: none. Motion carried.

Employee Handbook: Barbara Welch shared there has been some questions raised about sick days. She felt it needs to be re-written and voted on in the October meeting before we print the new handbooks. Chris Ellsworth suggested adding a paid day of service.

Mayor Lisa Daugherty requested to move the October Regular Meeting from October 10th to October 17th due to being out of town for a funeral. We will have to open the meeting and public hearing and continue it until the 17th.

As there was no further business, motion made by Roger Bone, seconded by Chris Ellsworth, to adjourn. Ayes: Aldermen Heilbrun, Welch, Ellsworth. Nays: none. Motion carried. Meeting adjourned at 6:37 PM.

Brandi Miller
City Clerk