

**DUQUESNE PD ACTIVITIES COMMITTEE
OCTOBER 21, 2019 MEETING MINUTES**

CALL TO ORDER

The meeting for the Duquesne PD Activities Committee was called to order at 11:42 a.m. by President Flo Dempsey.

ROLL CALL

Answering Roll Call were Sara Ellsworth, Becca White, Flo Dempsey and Melody Cundiff.

AGENDA

Motion made by Becca White, second by Sara Ellsworth to approve the agenda as presented. Voting in favor were White, Ellsworth, Dempsey and Cundiff. Nays: None. Motion carried.

MINUTES

Motion made by Sara Ellsworth, second by Becca White to approve the October 16th minutes as presented. Voting in favor were White, Ellsworth, Dempsey and Cundiff. Nays: None. Motion carried.

OLD BUSINESS

Becca has been unable to locate a photographer for the photo booth so before we give that idea up for this year, Melody is going to contact a photographer that she knows.

Volunteers from Celebration Church will be the ones manning the face painting booth.

Flo will be getting with Officer White to get the safety issue lined out.

Sara will be contacting Party City and getting the balloons ordered for Saturday. She offered to pay for them and then be reimbursed by the committee. Motion made by Flo Dempsey, second by Becca White to approve reimbursement to Sara when she pays for the purchase of the balloons for the Trunk or Treat. Voting in favor were White, Ellsworth, Dempsey and Cundiff. Nays: None. Motion carried.

When the Yard signs are done and ready to be placed this is where they are to go:

4 at the 20th and Duquesne Roundabout 2 going north and south and 2 going east and west.

1 at 13th and Duquesne

1 at 13th and Rex

1 at SMB bank

1 at 1004 S. Duquesne

1 at 20th and Davis

1 at Karen's Dance Studio

1 at Ocean Adventures

Sara will be following up with Wal-Mart this week.

Becca will pick up the badges when they come in.

Melody will check back with Culligan.

Sara asked about drawings and it was decided that we would wait and do something like this next year.

NEW BUSINESS

The Committee will need to be here at 3 on Saturday and the cars need to be here at 4 on Saturday.

Sara said that Chris will be able to get Aqua man for his decoration for his car..

We will be spreading out the Police cars among the others for the lineup.

Shopping will be done on Friday – Becca is available all day, Sara is available in the morning and Flo is available all day. They are to meet at Sam's on Friday at 8:30 AM. Flo will need the City of Duquesne SAMS card.

Flo is going to check on donations for hay bales or for borrowing some that will be used to outline the walkway. The backup plan option will be caution tape lining the entrance.

Becca wants to purchase foil pans and foil sheets to wrap the hotdogs in and keep them warm. Motion was made by Flo Dempsey, second by Melody Cundiff to approve purchasing the foil pans and foil sheets for the hotdogs. Voting in favor were White, Ellsworth, Dempsey and Cundiff. Nays: None. Motion carried.

For future events – we will have the opportunity to have more funds through donations. One future event that the committee agreed on was Easter Egg Hunt.

Donation letters need to be sent out sometime after first of year for the next years events.

Our next meetings will be Wednesday 10/23 at 11:30am and Friday 10/25 at 11.30am.

There was no further business, a motion was made by Becca White, second by Sara Ellsworth to adjourn the meeting. Voting in favor was Ellsworth, White, Dempsey and Cundiff. Nays: None. Motion carried. Meeting adjourned at 12:43 p.m.