

City Council for City of Duquesne met in Special Session at 6:00 p.m. on Monday, September 22, 2014, at City Hall.

Acting President of Board of Aldermen Roger Bone called meeting to order.

Roll call was taken. Aldermen Frank Herron, Barbara Welch, Roger Bone, Lisa Daugherty were present. Absent: Mayor Denny White. City Attorney Mike Talley, David Weaver and 6 visitors were also present.

Agenda: Motion made by Frank Herron, seconded by Lisa Daugherty, to approve agenda. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Bill 14-16 Adopt FY15 Budget & Amend FY14 Budget: Budget format was changed to better comply with outside audit format. Holiday Pay and Yearend Salary Adjustment were combined and changed to Overtime to cover possible overtime expenses. Board requested gross payroll summary with city payroll expense, as internal confidential document for Board members only, be submitted instead of timesheets. Board asked for payroll reconciliation for 3 employees. Board discussed budget preparation process. City Clerk prepares draft based on actual financial data for current fiscal year. Draft is forwarded to David Weaver, who modifies amounts and presents to Board for approval. Amended Budget was prepared by City Clerk, based on financial reports, except for month-end data not available.

Mense, Churchwell & Mense, City's outside auditor, submitted invoice after September 8 meeting. Clerk submitted bill and amended FY14 Budget that included audit expense in FY14. Motion made by Barbara Welch, seconded by Lisa Daugherty, to pay \$5,110 audit invoice, include expense in FY14 and approve Amended FY14 Budget. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Adjustments to FY15 Budget: Motion made by Barbara Welch, seconded by Roger Bone, to freeze all employees' wages. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried. FY15 wages to be adjusted to FY14 amounts.

Bill 14-16 Adopt FY15 Budget as Amended: Motion made by Lisa Daugherty, seconded by Barbara Welch, to read Bill 14-16 by title only. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Bill 14-16 was read by title only. Motion made by Lisa Daugherty, seconded by Barbara Welch, to approve first reading of Bill 14-16 by title only and move to

seconded and final reading of Bill 14-16 by title only. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Bill 14-16 was read second and final time by title only. Motion made by Lisa Daugherty, seconded by Barbara Welch, accept second and final reading by title only of Bill 14-16 and adopt as Ordinance 246. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Bill 14-18 Set Salary Ranges: Motion made by Lisa Daugherty, seconded by Barbara Welch, to read Bill 14-18 by title only. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Bill 14-18 was read by title only and discussed. Motion made by Lisa Daugherty, seconded by Barbara Welch, to approve first reading of Bill 14-18 by title only and move to seconded and final reading of Bill 14-18 by title only. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Bill 14-18 was read second and final time by title only. Motion made by Lisa Daugherty, seconded by Barbara Welch, accept second and final reading by title only of Bill 14-18 and adopt as Ordinance 247. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Bill 14-19 Set Mayor's Salary to Flat Rate: Motion made by Lisa Daugherty, seconded by Barbara Welch, to read Bill 14-19 by title only. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Bill 14-19 was read by title only. City Attorney Talley recommended effective date of May 1, 2015, as shown. Motion made by Lisa Daugherty, seconded by Barbara Welch, to approve first reading of Bill 14-19 by title only and move to seconded and final reading of Bill 14-19 by title only. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Bill 14-19 was read second and final time by title only. Motion made by Lisa Daugherty, seconded by Barbara Welch, accept second and final reading by title only of Bill 14-19 and adopt as Ordinance 248. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Continuation of Government Cell Phone Program with Sprint: Copy of Sprint letter was submitted by Clerk. Motion made by Roger Bone, seconded by Lisa Daugherty, to submit letter to Sprint. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Required Signatures for City Checks: City Attorney Mike Talley, per Board's request, went to State Auditor's website to see if it had any information about who could sign checks on behalf of City. He found no information on matter, but called City's outside auditor, Gene Mense. Mr. Mense stated requirement of two signatures was

City policy, but banks do not. Mr. Mense saw no problem with City's current system, but strongly suggested City bond all parties with check-signing authority. He suggested City consider \$100,000 - \$200,000 bond per signer, that City's protection was in bonding. Motion made by Barbara Welch, seconded by Lisa Daugherty, to have only Mayor and Acting President of Board of Aldermen as authorized signatures for City checks. After discussion, motion was amended to allow City Clerk to be co-signer in extraordinary or emergency situations only, but Mayor and Acting President of Board of Aldermen would be primary signatures. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Unsafe Structure on City Property: City received DNR letter, dated September 25, in response to its investigation into partial demolish of structure at 1505 S Duquesne Road. Air pollution compliance evaluation inspection was done on September 12 to determine compliance with Missouri Air Conservation Law, Chapter 642, RSMo and applicable regulations. DNR's findings, since garage was residential, had never been used commercially, demolition project was exempt from asbestos regulations. Further, based on information acquired during inspection, city appeared to be in compliance for items checked and no action was warranted.

Mayor White had obtained bid to remove asbestos, demolish remaining structure and remove debris, including concrete slab, for \$1,000, within his authority to approve; but he wanted Board approval. Alderman Daugherty had bid for \$1,700 to install temporary fence until demolish. She expressed concern over public's safety. Motion made by Frank Herron, seconded by Barbara Welch, to approve demolish and contact Steve Nelson to see if demolition could begin within next 3 days. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried. Motion made by Barbara Welch, seconded by Roger Bone, to approve bid of \$1,000 and authorized Frank to schedule demolition if it could be done by Friday, September 26. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

As there was no further business, motion was made by Frank Herron, seconded by Lisa Daugherty, to adjourn meeting. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried. At 9:40 p.m. meeting adjourned.

Terry Ingram, City Clerk