

Board of Aldermen opened Regular Session at 7:01 PM on Monday, February 9, 2015. As Acting President of Board of Aldermen, Lisa Daugherty called meeting to order.

Roll Call: Present were Aldermen Herron, Welch, Bone and Lisa Daugherty. Absent: none. Also present were City Attorney Mike Talley, David Weaver, and Chief Tom Kitch.

Agenda: Motion made by Barbara Welch, seconded by Roger Bone, to amend agenda to add bonding for city employees and to move Bryan Ross to the beginning of the agenda. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried. Motion made by Barbara Welch, seconded by Roger Bone, to approve the amended agenda.

Disaster Recovery Project Guidelines: Bryan Ross updated on Harry S. Truman. The first project should have 2-3 houses able to close in the next couple of months. The first project was successful.

Changes made for the second project. It is limited to 2 ½% of project, apply for \$50,000 grant plus closing costs, also proposing a maintenance fee. This will make it tougher for people to qualify. Applicants will purchase the property. The second project applications will be submitted all at once. There are already 3 applications.

Things to do: Put projects on the website with common questions.

Requirements: Home owner percentage is required 20% or \$30,000. Homes need to match the neighborhood. Applicants need authorization to submit an application and need to meet state criteria. Successful applicants need to keep project moving and stay within budget.

Motion made by Roger Bone, seconded by Barbara Welch to move forward with the application. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Minutes: Alderman Lisa Daugherty to amend the work session minutes and to change the January 26<sup>th</sup> minutes from a regular to a special meeting.

Motion made by Roger Bone, seconded by Barbara Welch. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Amended 1<sup>st</sup> quarter financial report and budget summary were presented. January financial report and budget summary were also presented. As there were no changes or corrections, report was approved and filed for audit.

Alderman Lisa Daugherty asks about the possibility of having a state audit of the court and city. She stated that past audits have questioned Duquesne financial practices and would like to find out how much it would cost. David Weaver suggested asking the city auditor to do it and Alderman Roger Bone suggested to wait and have KPM do the audit. Once KPM's audit was completed Duquesne would make changes based on their recommendations.

Court Report: January court report was presented. As there were no changes or corrections, report was approved and filed for audit.

Business License Renewal Summary: Thirty-seven businesses were presented for renewal. Motion made by Lisa Daugherty, seconded by Barbara Welch, to approve renewals as presented. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Bill 15-02 Joplin School Annexation: Motion made by Lisa Daugherty, seconded by Roger Bone, to read Bill 15-02 by title only. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Bill 15-02 was read second and final time by title only. Motion made by Lisa Daugherty, seconded by Barbara Welch, to approve second and final reading by title only of Bill 15-01 and adopt as Ordinance 256. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Discuss Proposed Bill to Charge Sewer User Rates to Each Dwelling Unit: Board wanted to know how many units that Duquesne has. Alderman Lisa Daugherty will assign someone to get this information.

Bonding of Employees: Recommendations by auditor is to bond the city and court clerks. Alderman Lisa Daugherty asked if these employees need to be bonded for 50K. Also asked do they need bonded if they are not signing checks. Mike Talley suggested consulting with the new auditor to find out if we need to bond the signers of the checks. Lisa Daugherty asked if we can get by until the audit on the signers and get the clerks bonded now. Motion made by Lisa Daugherty, seconded by Barbara Welch, to get the city and court clerk bonded. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Public Comment: David Steele, 3201 E. 13<sup>th</sup>, read a letter from Amy Stemm written to the board. The letter referenced a phone message left by Lisa Daugherty. Amy was, wanting to know if she was terminated. Lisa's response was that she was not terminated. Mr. Steele continued to ask about past termination of Janet Stemm and as to why she had been terminated. Barbara Welch replied that the board cannot publicly comment as to why Janet was terminated. He also asked why did Terry Ingram resign; board replied only Terry can answer that question. He finished with a comment that we need to work together and communicate.

Rick Gamboa, 4005 E 20<sup>th</sup> Street, stated that the February agenda was not on the website. Lisa Daugherty replied that she did not get them up but that you could get them at City Hall. Mr. Gamboa wanted to know what action was taken on the street cuts. Board answer was that Roger Bone will be finding bids. His next question was about the health care plan. He could not find it in past minutes. Response was that it did not make it into the past minutes. He then asked about Tyler Technologies and if the board sought out any other bids. Response was that Tyler Technologies is Encode and we just added to our existing package. The fifth item was about the bill to charge a sewer user rate to apartments and how it would work. The response was that we are still working everything out. The sixth item was what will be done if someone in the apartments does not pay their bills. Response

was that is between the landlord and the tenant. Mr. Gamboa stated that if we have enough money for signs and audits then why can't we pay our officers more money? His last question is what is the purpose of posting the meetings on the doors? Special meetings need to be used only for time sensitive situations. Response was that these special meetings were for interviews, and that in the future the special meeting will be posted.

Cinda Sweet, 3711 East 13<sup>th</sup>, clarified that Rick Sweet was first elected Mayor in April 2003, after Village of Duquesne became fourth class city in April 2002. Ms. Sweet stated that she does not remember any special meeting ever being posted on the marquee, and the meetings are not trying to be deceiving. She mentions that David Weaver said 3 1/2 years ago that Janet Stemm's employment was going to change. Ms. Sweet also stated that it is time for everyone to get along. The board members should not have an agenda. It is time to quit micro managing everyone.

Terry Ingram, 1153 Aspen Rd, Ms. Ingram gave a letter to everyone.

#### Old Business:

Update on City Matters: The city is in the process of submitting an application for \$2 million grant to the CDBG for street repairs. The board will need to pick the engineer firm and will hopefully have asphalt laid by the end of summer. The funds are only for roads in the tornado area.

P & Z Rezoning of Community: 60/25/15, 60%R1, 25% R2, 15%R3. Need a method to change the comprehensive plan. Land owners could not build on more than 50% of their land. The board will have to have an ordinance and public hearings to change. Mike Talley has drawn up an ordinance about accessory buildings not exceeding the size of the house. Notifications of the public hearings need to be published in the paper. Motion made by Barbara Welch, seconded by Roger Bone, to move forward with public hearings. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

2015 Health Insurance Plan: Lisa Daugherty recommended keeping the insurance the same and Barbara Welch agreed. Insurance is to remain the same.

Software for Sewer Billing: Lisa Daugherty recommends going with UVMAX. Mike Talley asked if there has been a discussion about time period. Roger Bone wanted to know what the initial out of pocket cost would be. Lisa Daugherty stated the postage for postcard would be \$0.34. Roger Bone stated that we should be getting billing information from Joplin. Frank Herron asked if \$1400 was included in the \$0.50 cost estimate. He also asked how many people are going to be billed for this. Lisa Daugherty recommends going with UBMAX and that Duquesne take over sewer billing. Motion made by Roger Bone, seconded by Barbara Welch, to accept UBMAX as utility software for the city. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

New Business:

Police Monthly Report: Chief Kitch presented report. Chief asked what we are doing with the Joplin jail bill. Do we want Joplin to bill us for the last 3 years? Motion made by Barbara Welch, seconded by Roger Bone, to pay Joplin for past jail fees. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Chief Kitch stated that 1 portable and 2 mobile radio would get everything up to date on the radios. Also the department needs 1 new computer. Motion made by Roger Bone, seconded by Barbara Welch, to approve funds in the amount of \$7400.00 for 1 portable and 1 mobile radio. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Motion made by Roger Bone, seconded by Barbara Welch, to approve \$1000.00 for police administrator to get a new computer. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Motion also made by Roger Bone, seconded by Barbara Welch, to approve \$1200.00 for new computer for City Clerk. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Bill Summary: Summary of outstanding invoices was presented. Motion made by Barbara Welch, seconded by Roger Bone, to pay bills. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Digital Sign Bids: Barbara Welch stated that the sign was not needed and that maybe Roger Bone could look into grants.

As there was no further business, motion was made by Roger Bone, seconded by Barbara Welch, to adjourn. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried. At 9:20 PM, meeting adjourned.

Gina Taylor  
Duquesne City Clerk