

CITY OF DUQUESNE PLANNING AND ZONING COMMISSION  
MEETING MINUTES

Date: 5 November 2012

Time called to order: 7:04 PM by Chairman Ray Brown.

Roll Call: **Present**: Chairman Ray Brown, Vice-Chairman/Secretary Ken Ayton, Cathy Hudson, Gary Jackson, Steve Reese and Denny White. **Absent**: Dale Daniels, Russell Fleetwood, Roland Harmon, Gerald Keller and Bryan Low. This constitutes a quorum.

**A motion was made** by Steve Reese and seconded by Denny White to accept the agenda as written. **Ayes**: Brown, Ayton, Hudson, Jackson, Reese and White. **Nays**: None. The motion was passed.

Chairman Brown noted that two petitions for "Lot Split and Variance" requests are being continued from the commission meeting of 10-8-12, which were under consideration in public hearing session, but had to be tabled due to running out of time (refer to 10-8-12 minutes). Therefore, we are still in the public hearing session from that time. Chairman Brown also noted that comments from the public were welcome regarding these two issues and asked that anyone who has a question or comment about them are welcome to do so. He requested that the person speaking provide their name and address for the secretary.

- The commission was informed by Denny White that the request for a lot split at 914 Van Winkle (Aaron Garman, continued from 10-8-12) was adjusted to address questions of the commission and meet the standards necessary for approval. This request then falls within the authority of the city clerk for approval and was so expedited. There were no public comments.

- Request to rezone property at 3838 E 13<sup>th</sup> Street from R1 status to R2 status and request to split the lot at 3838 E 13<sup>th</sup> Street in accordance with city Subdivision Regulations were discussed. It is noted that since the property is already being used in this manner, it just has to be formally approved by the commission. **A motion was made** by Denny White and seconded by Gary Jackson, to approve the rezoning request and the lot split request as presented. **Ayes**: Brown, Ayton, Hudson, Jackson, Reese and White. **Nays**: None. The motion was passed. There were no public comments.

**A motion was made** by Denny White and seconded by Steve Reese (7:10 PM) to close the public hearing session. **Ayes**: Brown, Ayton, Hudson, Jackson, Reese and White. **Nays**: None. The motion was passed.

**A motion was made** by Denny White and seconded by Steve Reese to approve the October 8, 2012 meeting minutes of the commission. **Ayes**: Brown, Ayton, Hudson, Jackson, Reese and White. **Nays**: None. The motion was passed.

**Public Comments:** Lisa Daugherty, 4230 E24th Street, asked if she could speak at this time. She noted that there was no place for public comment on the agenda and asked why this was not printed on the agenda. She was told that this was just an oversight and that she could speak now. She wondered if there should have been a motion made to be in public hearing for the two issues just discussed and one voted on. She was told that the agenda stated that we were in continuance of the public hearing from the last meeting, which had to be ended so that the city council meeting could convene. It was noted that this was printed on the agenda that was passed in this meeting, so no formal vote on starting a public hearing was necessary, since we were in continuance. It was also noted that Chairman Brown reminded the public that we were in public hearing session from the last meeting, regarding two specific issues; and that if anyone in the public had a concern or comment regarding these specific issues, they could speak at that time.

It is noted that there is usually a place on the agenda for the public to speak on other issues than the stated issues on the agenda. It was further stated that this should be printed on the agenda and that it was just an oversight that will be corrected.

**A motion was made** by Denny White and seconded by Ken Ayton to adjourn at 7:34 PM. Ayes: Brown, Ayton, Hudson, Jackson, Reese and White. Nays: None. The motion was passed.

The next meeting of the Planning & Zoning Commission is scheduled for Monday, November 26, 2012 at 7:00 PM. This will be a work session of the commission.

Respectfully submitted, Secretary, Ken Ayton.