

**DUQUESNE BOARD OF ALDERMEN
FEBRUARY 10, 2020 MEETING MINUTES**

CALL TO ORDER The regular meeting for the Duquesne Board of Aldermen was called to order at 7:00 p.m. by Mayor Gary Heilbrun.

ROLL CALL Answering Roll Call were Aldermen Jane Baine, Barbara Welch, Adam Hogan (who arrived at 7:16 pm), Chris Ellsworth and Gary Heilbrun. Also in attendance was City Attorney Mike Talley and 10 Guests.

PLEDGE OF ALLEGIANCE to the United State of America was led by Mayor Gary Heilbrun.

INVOCATION was read by City Clerk Melody Cundiff.

AGENDA Motion made by Jane Baine, second by Barbara Welch to approve the amended agenda to add Vote to Go into Closed Session Pursuant to RSMo 610.021(3) relating to hiring, firing, disciplining or promoting of particular employees by a public government body when personal information about the employee is discussed or recorded as presented. Voting in favor were Baine, Welch, and Ellsworth. Nays: None. Motion carried.

MINUTES Motion made by Barbara Welch, second by Jane Baine to approve the amended January 13, 2020 regular meeting minutes to change the word from obtained to abstained on page 2 and add the phrase 'because he works for the company that offers the FirstNet service' as presented. Voting in favor were Baine, Welch, and Ellsworth. Nays: None. Motion carried.

DUQUESNE PD ACTIVITIES COMMITTEE: Nothing to report.

SPIRE ROAD CUTS: Ryan Conley with Spire spoke to the Board stating that there is not a lot of change from last meeting. In the next week or two they plan to proceed down Duquesne Road. The Mayor asked about the status on the signal light and Ryan said he would check on that and get an update. The yard work along 13th Street will have to wait till they can get some good black work in to get the yards built up.

UPDATE FROM LIBERTY: Read email from Jordan with Liberty updating the Board with the work progress. 'The crews have been able to set all poles and tie in the conductor along Duquesne. This was done very timely thanks to the City giving their blessing to shut down Duquesne Road in order to utilize full work days on the past two Saturday's. For that, I personally say Thank You! Over the next couple of weeks crews will begin to work WEST of Duquesne roads. You may have already seen them on 16th or Katherine; same as on Duquesne, they will be replacing the poles and setting new, larger conductor. The job in progress was originally scheduled to be done 2 years ago. It is very important that I stress the job in progress is a reliability job that was a very high priority for Liberty Utilities to get done. Providing improved, reliable service to your area is the end result! I want to note there are still around 12 poles on Duquesne Road remaining that will be removed within the next couple of months once communications has removed their equipment.'

HSTCC-GRANT OPPORTUNITIES Ryan Cooper with HSTCC spoke to the Board stating he got the application back from DNR with their suggestions. Waiting on paperwork from the City and plans are to have it in the mail by mid-week.

FINANCIAL REPORT Approved and filed for Audit

BILL SUMMARY Motion made by Jane Baine, second by Barbara Welch to approve payment of the bills as presented. Voting in favor were Baine, Welch, Hogan and Ellsworth. Nays: None. Motion carried.

COURT REPORT December Court Report was presented. Board approved report and filed for audit.

POLICE DEPARTMENT MONTHLY REPORT Police Chief Kitch spoke to the Board letting them know the status from the department and stated that this is the last year that we will have support for the video software.

NEW BUSINESS LICENSES Motion made by Barbara Welch, seconded by Jane Baine to table the Crossroads Fasteners until their address is properly established. Voting in favor were Baine, Welch, Hogan and Ellsworth. Nays: None. Motion carried. Motion made by Barbara Welch, second by Jane Baine to approve license for All Seasons Signs. Voting in favor were Baine, Welch, Hogan and Ellsworth. Nays: None. Motion carried.

BUSINESS LICENSE RENEWALS Motion made by Barbara Welch, second by Chris Ellsworth to approve the Business License Renewals as presented. Voting in favor were Baine, Welch, Hogan and Ellsworth. Nays: None. Motion carried.

BILL 20-06: Joplin Sewer Rates for 2020

Motion made by Jane Baine, seconded by Barbara Welch, to place Bill 20-06 on first reading by title only. Motion made by Jane Baine, seconded by Barbara Welch to place Bill 20-06 on second reading by title only.

Motion made by Jane Baine, seconded by Barbara Welch, to accept the second and final reading of Bill 20-06 and assign Ordinance #422. Voting in favor were Baine, Welch, Ellsworth and Hogan. Nays: None. Motion carried.

BILL 20-07: Right A Way Fees

Motion made by Jane Baine, seconded by Barbara Welch, to place Bill 20-07 on first reading by title only. Motion made by Jane Baine, seconded by Barbara Welch to place Bill 20-07 on second reading by title only.

Motion made by Jane Baine, seconded by Chris Ellsworth, to accept the second and final reading of Bill 20-07 and assign Ordinance #423. Voting in favor were Baine, Welch, Ellsworth and Hogan. Nays: None. Motion carried.

BILL 20-08: Small Houses

Motion made by Jane Baine, seconded by Barbara Welch, to place Bill 20-08 on first reading by title only. Motion made by Jane Baine, seconded by Barbara Welch to place Bill 20-08 on second reading by title only.

Motion made by Jane Baine, seconded by Barbara Welch, to accept the second and final reading of Bill 20-08 and assign Ordinance #424. Voting in favor were Baine, Welch, Ellsworth and Hogan. Nays: None. Motion carried.

UPDATE OF CITY MATTERS Alderman Chris Ellsworth stated that there were street lights missing after the new electric poles were put up and he would like for us to find out from Liberty if those are going to be put back up.

EMPLOYEE RETIREMENT PLAN The Mayor stated that this was being written up because we have no written paperwork backing anything up. Adam Hogan and Chris Ellsworth brought it to the attention of the Board of the minutes from September 28, 2018, Bill 18-35 mentioning the 3% raise for employees and that the retirement would increase by 1%. These minutes are posted on the website. Motion made by

Chris Ellsworth, seconded by Adam Hogan, to table resolution 20-04 until the March meeting. Voting in favor were Baine, Welch, Ellsworth and Hogan. Nays: None. Motion carried.

EMPLOYEE HANDBOOK FOR EXEMPTS Alderman Chris Ellsworth stated that we needed to add the word 'paid' before the days off with no additional compensation statement.

ALDERMAN INTERACTION Alderman Jane Baine asked about Jan Parrish who is the one cleaning City Hall at this time. She stated that she is regular and suggested that we bring her on as an employee. The Mayor stated that he has not had a chance to discuss anything with her so far. Alderman Barbara Welch stated that since we have found someone good we need to snatch her up. Alderman Chris Ellsworth suggested that we talk to her about contract labor. Alderman Ellsworth went on to state that he is glad that she is here and Alderman Baine stated she is doing a great job.

Alderman Barbara Welch stated that she handed out to everyone information on GPS reporting on residential truck traffic.

PUBLIC COMMENTS Rick Gambia, 4005 E. 20th asked about fire hydrants. Mayor Heilbrun stated that we have the same schedule as we did last year.

Kerry Devine, 314 Morgan Court inquired about the low section on Walnut Ridge and 7th Street. She stated that there were actual holes and wondered who we could address about this issue.

UPDATE OF COMMISSIONS AND COMMITTEES Alderman Chris Ellsworth stated that there was nothing to report because they did not have a P & Z meeting.

Alderman Barbara Welch stated that the next Park meeting will be February 17th at 6pm.

AUDIT Mayor Gary Heilbrun asked if there were any questions or comments. Alderman Chris Ellsworth stated that he had no concerns and was very happy with it.

RESOLUTION 20-02: RTP GRANT FOR PARK FUNDS Motion made by Jane Baine, second by Chris Ellsworth to approve the resolution. Voting in favor were Baine, Welch, Hogan and Ellsworth. Nays: None. Motion carried.

RESOLUTION 20-03: EMPLOYEE HANDBOOK CHANGES Motion made by Barbara Welch, second by Adam Hogan to approve the resolution with the addition of the word 'paid'. Voting in favor were Baine, Welch, Hogan and Ellsworth. Nays: None. Motion carried.

CHANGE MARCH MEETING DATE: Motion made by Adam Hogan, second by Chris Ellsworth to approve the movement of the March meeting from March 9th to March 5th. Voting in favor were Baine, Welch, Hogan and Ellsworth. Nays: None. Motion carried.

CLOSED SESSION; The mayor stated that the reason that there was less than 24 hours' notice on this closed session was that the incident did not come to the attention of the mayor until the morning of the meeting which the Mayor believed required immediate action. which was the reason for the amendment to the agenda. Alderman Chris Ellsworth made a motion to go into closed session pursuant to RSMo 610.021 (3) relating to hiring, firing, disciplining and promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded. Alderman Jane Baine seconded the motion. Answering Roll Call were Aldermen Jane Baine, Barbara Welch, Adam Hogan, Chris Ellsworth and Mayor Gary Heilbrun. Board adjourned into closed session at 9:01 p.m..

Board returned to regular meeting at 9:25 p.m. The Mayor announced that the Board discussed about personnel matters pursuant to RSMo 610.021(3) relating to hiring, firing, disciplining or promoting of particular employees by a public governmental body. There was no official action requiring a vote that was taken during the closed session.

OTHER BUSINESS DEEMED NECESSARY None at this time.

There was no further business, a motion was made by Barbara Welch, second by Jane Baine to adjourn the meeting. Voting in favor was Baine, Welch, Hogan and Ellsworth. Nays: None. Motion carried. Meeting adjourned at 9:30 p.m.