

FINAL
Regular Meeting

March 7, 2019

City Council met in Regular Session at 7:00 PM on Thursday, March 7, 2019. Mayor Gary Heilbrun called meeting to order. David Weaver gave invocation.

Roll Call was taken. Present were Aldermen Jane Baine, Barbara Welch, Adam Hogan, Chris Ellsworth, and Mayor Gary Heilbrun. Absent: none. Also present were City Attorney Mike Talley, David Weaver and approximately 2 guests.

Agenda: Mayor Gary Heilbrun asked that the Update on the CDBG Housing Project be moved up under Approve Agenda. Motion made by Jane Baine, seconded by Barbara Welch, to approve the amended agenda as presented. Ayes: Aldermen Baine, Welch, Hogan, Ellsworth. Nays: None. Motion carried.

Update on CDBG Housing Project: David Weaver spoke to the Council that the Regulatory Ordinance was on the agenda to be approved tonight. That Phase #2 is close to being closed. That we will have approximately \$14,000 left after this latest housing project that might be able to be used to help another couple get into a newer home.

Minutes: February 7th Regular Meeting: Motion made by Barbara Welch, seconded by Jane Baine, to approve minutes as presented. Ayes: Aldermen Baine, Welch, Hogan, Ellsworth. Nays: None. Motion carried.

Financial Report and Budget Summary: Approved and filed for audit.

Bill Summary: Motion made by Chris Ellsworth, seconded by Adam Hogan, to pay all bills as presented with the exception of the WatchGuard invoice as it was actually a credit. Ayes: Aldermen Baine, Welch, Hogan, Ellsworth. Nays: None. Motion carried.

Court: February Court Report was presented. Board approved report and filed for audit.

PD Monthly Report: Chief Kitch presented. Chief stated that we have until the end of December to use the \$14,445. It was suggested that we wait until the 2020 models come out and purchase one of those. Chief Kitch will send in the letter of intent for the LEST Grant. Chief Kitch also informed the Council that the WatchGuard software update will be coming up and it will run about \$1,200 with the \$600 credit and suggested that the Council might need to consider a new server when this comes around as we are getting close to our storage capacity. Chief Kitch showed the Council the new Police Policy and Procedure Manual and said that each officer would be a copy on disk, that there would be a hard copy with the City Clerk, Flo and himself. He said that is anyone on the Council wanted a disk copy for themselves just to let him know. It was suggested that a hard copy of the manual be sent to City Attorney, Mike Talley. Mr. Talley also suggested that

we find out how we adopted the last policy and procedure manual and do that process for this manual at the next meeting.

Business License Renewals: Mayor Gary Heilbrun asked for a motion to approve the Business License renewals as listed on the agenda. Motion made by Barbara Welch, seconded by Jane Baine, to approve the thirteen Business License renewals as listed on the agenda. Ayes: Aldermen Baine, Welch, Hogan and Ellsworth. Nays: none. Motion carried.

Bill 19-02: Rezoning 2701 S. Kenser Road from C-1 to M-1. Motion made by Jane Baine, seconded by Barbara Welch, to read Bill 19-02 by title only.

Bill 19-02 was read by title only. Motion made by Jane Baine, seconded by Barbara Welch, to accept first reading of Bill 19-02 and move to second and final reading by title only.

Bill 19-02 was read second and final time by title only. Motion made by Jane Baine, seconded by Barbara Welch, to accept second and final reading by title only of Bill 19-02 and assign Ordinance #392. Ayes: Aldermen Baine, Welch, Hogan, Ellsworth. Nays: none. Motion carried.

Bill 19-03: Approving Regulatory Agreement for CDBG Housing Project. Motion made by Jane Baine, seconded by Barbara Welch, to read Bill 19-03 by title only.

Bill 19-03 was read by title only. Motion made by Jane Baine, seconded by Chris Ellsworth, to accept first reading of Bill 19-03 and move to second and final reading by title only.

Bill 19-03 was read second and final time by title only. Motion made by Jane Baine, seconded by Barbara Welch, to accept second and final reading by title only of Bill 19-03 and assign Ordinance #393. Ayes: Aldermen Baine, Welch, Hogan, Ellsworth. Nays: none. Motion carried.

Old Business:

Update on City Matters: Mayor Gary Heilbrun announced that the city received a letter from Air Internet about a new internet service here in the City of Duquesne. It was suggested that we might want to gather some feedback from Carl Junction and other individuals who use the service. Mayor Gary Heilbrun also spoke to the Council about the driveway issue on Knoll. The new owner has requested approval of 6 months to put down a temporary driveway. This property is zoned R-3 so it does not fall under the 1-2 family dwelling exemption.

Aldermen Interaction: None

Public Comments: None

New Business:

Update on Commissions and Committees: Alderman Chris Ellsworth stated that the P & Z did not have a meeting this month. Alderman Barbara Welch stated that she had 2 people besides herself that have agreed to be on the Parks Committee, by having a committee that will give 4 extra points on our grant application.

Fire Hydrants: Mayor Gary Heilbrun stated that on the list that was shared with the Council the first two have been done. The Mayor also stated that he has been noticing some new ones going in around the city that we have not been billed for so would like to get with the fire department and get an up to date list. Alderman Barbara Welch made a motion to spend up to \$10,000 to go toward new fire hydrant installations for this next year, seconded by Adam Hogan. Ayes: Aldermen Baine, Welch, Hogan, Ellsworth. Nays: none. Motion carried.

Bids to Demolish concrete pads on property south of City Hall: Mayor Gary Heilbrun stated that he has not received any bids on this as of yet. Alderman Chris Ellsworth asked about posting for bids. City Attorney Mike Talley stated that when it is posted we will need to have someone that is insured and bonded. We will need to publish it in the paper for the demolish and removal of debris. Chris Ellsworth stated that we could also put it on our Facebook page and our website.

Other Business Deemed Necessary: None

As there was no further business, motion made by Chris Ellsworth, seconded by Barbara Welch, to adjourn. Ayes: Aldermen Baine, Welch, Hogan and Ellsworth. Nays: none. Motion carried. At 8:51 PM, meeting adjourned.