

FINAL
Regular Meeting

April 8, 2019

City Council met in Regular Session at 7:00 PM on Monday, April 8, 2019. Mayor Gary Heilbrun called meeting to order. David Weaver gave invocation.

Roll Call was taken. Present were Aldermen Barbara Welch, Adam Hogan, and Chris Ellsworth, and Mayor Gary Heilbrun. Alderman Jane Baine arrived later. Absent: none. Also present were City Attorney Mike Talley, David Weaver and approximately 5 guests.

Agenda: Motion made by Barbara Welch, seconded by Adam Hogan, to approve the agenda as presented. Ayes: Aldermen Welch, Hogan, and Ellsworth. Nays: None. Motion carried.

Minutes: March 7th Regular Meeting: Motion made by Barbara Welch, seconded by Adam Hogan, to approve minutes as presented. Ayes: Aldermen Welch, Hogan, and Ellsworth. Nays: None. Motion carried.

Financial Report, Budget Summary and Bill Summary: Motion made by Barbara Welch, seconded by Chris Ellsworth to table discussion of Financial Report, Budget Summary and Bill Summary until Alderman Jane Baine arrived. Ayes: Aldermen Welch, Hogan and Ellsworth. Nays: None. Motion carried.

Court: March Court Report was presented. Board approved report and filed for audit.

PD Monthly Report: Chief Kitch presented. Chief Kitch spoke about the stolen cars that he and Ritter dealt with. He said that he was going to change the LEST grant request from 2019 to 2020. He informed that one of our reserve officers missed some training that the city paid for and he would be billed for reimbursement to the city. Chief Kitch brought the the road issue on Duquesne between 27th and 29th around Belle Locke. The road is eroding away and needs to be attended to because there has been 4 wrecks there recently. David Weaver got a hold of Mike Atkinson with Allegeier Martin and Randy with Special Road District to meet him out there to take a look at it.

Financial Report and Budget Summary: Approved and filed for audit.

Bill Summary: Motion made by Chris Ellsworth, seconded by Adam Hogan, to pay all bills as presented with the exception of Allegeier Martin until we receive payment from Schuber Mitchell for their portion. Ayes: Aldermen Baine, Welch, Hogan, Ellsworth. Nays: None. Motion carried.

New Business Licenses: Mayor Gary Heilbrun asked for a motion to approve the new Business Licenses as listed on the agenda. Motion made by Barbara Welch, seconded

by Chris Ellsworth, to approve the eight new Business Licenses as listed on the agenda. Ayes: Aldermen Baine, Welch, Hogan and Ellsworth. Nays: none. Motion carried.

Business License Renewals: Mayor Gary Heilbrun asked for a motion to approve the Business License renewals as listed on the agenda. Motion made by Barbara Welch, seconded by Jane Baine, to approve the seven Business License renewals as listed on the agenda. Ayes: Aldermen Baine, Welch, Hogan and Ellsworth. Nays: none. Motion carried.

Bill 19-04: Adopting the Duquesne Police Department Police and Procedure Manual. Motion made by Barbara Welch, seconded by Jane Baine, to read Bill 19-04 by title only.

Bill 19-04 was read by title only. Motion made by Barbara Welch, seconded by Chris Ellsworth, to accept first reading of Bill 19-04 and move to second and final reading by title only.

Bill 19-04 was read second and final time by title only. Motion made by Barbara Welch, seconded by Chris Ellsworth, to accept second and final reading by title only of Bill 19-04 and assign Ordinance #394. Ayes: Aldermen Baine, Welch, Hogan, Ellsworth. Nays: none. Motion carried.

Old Business:

Update on CDBG Housing Project: David Weaver updated the Council that the house is getting ready to have the dig out begin and the building started. He is still looking for a home for the \$15,000 remaining.

Approve Certified Election Results: City Clerk read certified results. The following were declared winners: Mayor – Gary Heilbrun
Ward 1 – Chris Ellsworth
Ward 2 – Adam Hogan

Motion made by Jane Baine, seconded by Barbara Welch to approve certified election results. Ayes: Aldermen Baine, Welch, Hogan, Ellsworth. Nays: none. Motion carried.

Si-ne-di (Old Board Steps Down): Not necessary since incumbents were re-elected.

Administer Oaths of Office: City Clerk administered oaths.

Elect Board President: Barbara Welch nominated Chris Ellsworth for President. As there were no other nominations, motion made by Barbara Welch, seconded by Jane Baine, to elect Chris Ellsworth as President of the Board of Aldermen. Ayes: Aldermen Baine, Welch, and Hogan. Alderman Chris Ellsworth distained from voting. Nays: none. Motion carried.

Aldermen Interaction: Alderman Barbara Welch brought it up that with the new ordinance for fireworks, she would like to have postcards sent out to the residents stating the laws, regulations, fines and fees. She would like to have the City Clerk take care of getting these out by mid-June so that the residents have plenty of warning.

Update on City Matters: Mayor Gary Heilbrun stated that the city is working on getting a newsletter out for the residents. David Weaver suggested the city look into using the Letter Shop on 7th Street as it costs approximately \$600 which includes the printing, folding, postage, etc. and they would need the newsletter in a PDF form.

Public Comments: Rick Gamboa, 4005 E. 20th commented that he thought the post card idea was a good one and suggested that we also include somewhere on the newsletter when the P & Z and the Council meets. He asked what we had found out about the fire hydrants. He was informed that a list had been brought into the City Clerk and she would be sending it out to the P & Z Commission. Mr. Gamboa also asked about the fence at 3737 E. 20th with the setback issue that Kyle Garvin owns. He was told his fence was approved and Mr. Garvin was filing it with the County and was aware that he would have to move it if necessary.

New Business:

Update on Commissions and Committees: Alderman Barbara Welch spoke to the Council that he has a park committee established. She plans on having a meeting in the near future so that there will be minutes on file. The committee consists of Rick Gamboa, Tom Johnson and herself and Melody Cundiff, the City Clerk will keep the minutes for that meeting. She reminded everyone that a demolition bid information needs to get placed in the paper.

Other Business Deemed Necessary: City Clerk, Melody Cundiff told the Council that the April Use Tax check came in for \$4,697.88. Alderman Chris Ellsworth informed the Council the P & Z took no action at their meeting on the Henry property. The Mayor said that Henrys have bought in a revised survey with the corrected setbacks and that the City Clerk now had the option to go ahead a approve the application. It was asked that the revised setack information be sent out to the P & Z Commission by the City Clerk so that

they are aware that the revision had been done. Alderman Chris Ellsworth informed the Council that the .gov website would cost \$400 per year for the domain registration. A motion was made by Barbara Welch, seconded by Jane Baine, to spend \$400 for the .gov domain registration for the new website. Ayes: Aldermen Baine, Welch, and Ellsworth. Nays: Alderman Adam Hogan. Motion carried.

Condition of Duquesne Road: Mike Atkinson with Allegeier Martin spoke to the Council about the pavement drop off issues. After looking at the area between 27th and 29th on Duquesne, he stated that there is a 6 to 8 inch drop off where the road has eroded. Randy with Special Road District said he would address this issue. Mike went on to say that with the vertical drop asphalt needs to be added to the shoulder to stabilize. Randy is putting cones out on the road in that area until the repairs can be made. David Weaver stated that he understood from Randy that the Joplin Special Road District would cover the cost of these repairs.

As there was no further business, motion made by Barbara Welch, seconded by Chris Ellsworth, to adjourn. Ayes: Aldermen Baine, Welch, Hogan and Ellsworth. Nays: none. Motion carried. At 8:15 PM, meeting adjourned.