

5.3.2018  
City Of Duquesne  
Board Of Adjustment Meeting

Call to order by Barbra Welch at 5:30pm

In Attendance: Barbra Welch, Jane Baine, Rick Gamboa, Kerry Divine, and Gary Reeder.

One Guest, Mayor Gary Heilbrun

Motion to approve agenda: Baine/Welch vote 5-0 to approve.

This meeting was not posted the full 24 hours in advance as the Board needed to be seated in order to deal with a possible pending application.

Vote for chairman. Rick Gamboa nominated by Welch/Divine. No further nominations. Vote 4-0 yes. Gamboa abstained.

Vote for Vice Chairman. Gary Reeder nominated by Divine/Baine. No further nominations. Vote 5-0 Yes.

Vote for Secretary. Kerry Divine nominated by Reeder/Welch. No further nominations. Vote 4 yes, 1 No (Divine).

Gamboa agreed to finish the minutes for this meeting with Divine to take future minutes.

Discussion of "Variance Application": Recommendations to Variance Application as follows. 1."Applicant shall submit 6 copies of the sketch." 2. In the signature section, add after the word "necessary", add the wording "at the scheduled time of the meeting." Copies of these changes will be delivered to Brandy by Gamboa.

Discussion of "Appeal Application" Recommendations to Variance Application as follows: 1 In the signature section, after the word "necessary", add the wording "at the scheduled time of the meeting." 2. Clarification from Brandy as to what under "Information concerning appeal: the reasons for the boxes for City Code, Planning and Zoning, and Board of Alderman. 3. After the words "Where necessary" ad the words "6 copies of". Copies of these recommended changes will be delivered to Brandy by Gamboa

It was agreed that we would use the existing Duquesne code regarding the "Powers of the Board of Adjustment" to conduct all meetings and make all rulings. We would specifically use the 6 questions stated to consider all rulings.

Motion to adjourn 6:40 PM Baine/Reeder. Vote 5-0  
Submitted by Rick Gamboa

DRAFT