

City Council for City of Duquesne met in Special Emergency Session at 4:00 p.m. on Tuesday, October 28, 2014, for meeting posted at 11:30 AM on October 28, 2014, at City Hall.

Acting President of Board of Aldermen Lisa Daugherty called meeting to order.

Roll call was taken. Aldermen Frank Herron, Barbara Welch, Roger Bone, Lisa Daugherty were present. There were no visitors present.

Agenda: Motion made by Barbara Welch, seconded by Roger Bone, to approve agenda. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried.

Hire New Employee: Acting President of Board of Aldermen Lisa Daugherty asked Board to approve her recommendation to hire Stephanie Ayres as new court clerk at \$18.00 per hour. Lisa said emergency meeting with less than 24-hour notice for meeting was necessary for new hire to be able to give 2-week notice at her current job with Joplin Police Department Dispatch and be available for November 11 Court.

Alderman Herron asked about advertising in newspaper for position. Alderman Daugherty said all that was needed was Board to approve her recommendation. Frank Herron asked about her experience, qualifications and resume. Lisa Daugherty stated Ms. Ayres had years of experience and Lisa could get copy of Ms. Ayres' resume for Board. Application would also be needed for personnel file.

Lisa Daugherty had Ms. Ayres to come in for 3 hours this morning; along with her friend who recently left employment with Joplin's municipal court to train her on entering citations in InCode.

Lisa Daugherty also asked for up to \$500 for extra help for training and November 11 court. In conversation Lisa had with Police Chief Kitch, he stated he knew several possible individuals who could help from Webb City, Carl Junction and Carterville. Lisa had called Tyler Technologies to see about on-site training, but it would cost \$4,000 plus travel expenses. Lisa stated Tyler Technologies offered InCode training classes each year. No estimate was available for that cost. Annual training court clerk normally attended was with MACA (Missouri Association for Court Administration) for general court clerk training, not InCode.

Ms. Ayres asked to be on City's health insurance immediately. It was explained that Anthem BlueCross/BlueShield required new hires to be employed for 30 days following first of month after employed. If hired full-time today, new hire would be eligible for insurance on December 1. Frank Herron pointed out Ms. Ayres would

not be full-time until after November 1 and, therefore, not eligible for insurance until January 1, 2015.

Motion made by Roger Bone, seconded by Barbara Welch, to approve recommendation to hire Stephanie Ayres at \$18.00, plus pay her for three hours she worked this morning. Ayes: Aldermen Welch, Bone, Daugherty. Nays: Alderman Herron. Motion carried.

Lisa Daugherty requested authorization to spend up to \$500 for additional help for training with rate of pay at Lisa's discretion. Motion made by Barbara Welch, seconded by Roger Bone, to authorize Alderman Daugherty to spend up to \$500 for additional help at hourly rate to be determined by Lisa. Ayes: Aldermen Welch, Bone, Daugherty. Nays: Alderman Herron. Motion carried.

As there was no further business, Acting President of Board of Aldermen Daugherty asked for motion to adjourn. Motion was made by Barbara Welch, seconded by Roger Bone, to adjourn meeting. Ayes: Aldermen Herron, Welch, Bone, Daugherty. Nays: none. Motion carried. At 4:25 PM, meeting adjourned.

Terry Ingram, City Clerk